

Kainos Education Services

Autonomy Document and Records Management – Advanced Functionality Course Overview

Kainos designs and implements solutions that make businesses perform better. Kainos has a wealth of knowledge and experience in the design and implementation of document and records management solutions, and a vital part of that is the development and delivery of training.

Kainos has worked with many customers to ensure that appropriate training has been delivered as part of their implementation. Kainos understands the need for a variety of barriers to be overcome to ensure that the eDRM system will be successfully adopted by all users, and the training courses offered by the company form the basis of a successful training approach.

Course Code: MT10AD

Duration: 1 day

Format: Demonstration Workshop

Course Provided: Course and Demonstration Notes will be supplied.

Intended Audience

System Administrators and Records Managers of a
Autonomy system

Prerequisites

- Familiarity with Autonomy document and records management concepts.
- Familiarity with Microsoft Office SharePoint Server 2007 (MOSS)

Description

This course aims to provide an overview of the Advanced Functionality available for version 5.2 of Autonomy Records Management.

Course Objectives

- To gain understanding of Enterprise Document Capture functionality (EDC) and its integration with MOSS.
- To gain understanding of Manage in Place functionality.
- Highlight the integration of Storage Management with Zantaz (EAS).
- Configuring and using the Record DropZone.
- To gain understanding of Autonomy WebDAV.
- Overview of integration with Windows Rights Management.